

Social Security # (Taxpayer): \_\_\_\_\_ Social Security # (Spouse): \_\_\_\_\_

Residency Status:  Resident  Non Resident  Part-Year Resident Moved In: \_\_\_\_\_ Moved Out: \_\_\_\_\_

**Part-year resident, please contact our office for help completing this form**

Present Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_

**Taxpayer Check List:  W2s attached  Front page of Federal 1040  Federal Schedule I  All other applicable schedules**

**MAILING LABEL - PEEL OFF AND AFFIX TO YOUR ENVELOPE**

**Taxpayer Name and Address**

**A** I am not required to complete Section B of this tax return because: (see instructions for non taxable income)

- Under 18 years of age, list date of birth \_\_\_\_\_  Retirement Income Only  
 Total/Permanent Disability/SSI  No Income: State how supported: \_\_\_\_\_

<b>B</b> Employer's Name:	Locality Name Box 20	Resident Tax Withheld	Other City Tax W/H	Medicare Wages Box 5 of W-2
_____	_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
<b>Total</b>		1a. _____	1b. _____	1c. _____

IF NO OTHER INCOME COMPUTE YOUR TAX ON LINE 4

2. Other Taxable Income (Worksheet 1 on back) Cannot use losses to reduce W2 income..... 2. \_\_\_\_\_
3. Total Taxable Income ( Column 1c plus Line 2) ..... 3. \_\_\_\_\_
4. Municipal Tax Due (see back for rate) ..... 4. \_\_\_\_\_
5. Credits
- (a) Resident Tax Withheld (Column 1a above) ..... a. \_\_\_\_\_
- (b) Other City Tax Withheld (Column 1b above, see worksheet to calculate)..... b. \_\_\_\_\_
- (c) Estimated Tax Paid \$\_\_\_\_\_ Credit From Prior Years \$\_\_\_\_\_ ..... c. \_\_\_\_\_
- (d) TOTAL CREDITS ..... 5d. \_\_\_\_\_
6. Tax Due ( subtract Line 5d from Line 4) ..... 6. \_\_\_\_\_
7. Penalty, Interest & Late Filing Fee
- (a) Penalty – 15% if past April 15..... a. \_\_\_\_\_
- (b) Interest – .583% if past April 15 per month or partial month..... b. \_\_\_\_\_
- (c) Late Filing Fee – \$25.00 per month up to \$150.00 if past April 15..... c. \_\_\_\_\_
- (d) TOTAL PENALTY, INTEREST, & LATE FILING FEE ..... 7d. \_\_\_\_\_
8. **TOTAL AMOUNT DUE** ( Line 6 plus line 7d, Make check payable to municipality filing for.) ..... 8. \_\_\_\_\_
- NOTE: Refund or tax due of less than \$10.00 not payable.
9. Overpayment \_\_\_\_\_  refund  credit to next year declaration

**Declaration of Estimated Tax for Year 2020 is located on back**

The undersigned declares that this return (and accompanying schedules) is a true, correct and complete return for the taxable period stated. If this return was prepared by a tax professional, may we contact them directly?  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_ Tax Preparer \_\_\_\_\_ Date \_\_\_\_\_

Signature (Spouse) \_\_\_\_\_ Date \_\_\_\_\_ Telephone \_\_\_\_\_

**TAX OFFICE USE ONLY**

Copy to taxpayer

Cash  Check

Credit/Debit Card

Amount : \_\_\_\_\_

No payment

## Calculate Credit Given

Tax Rates: Botkins – 1.50% Covington – 1.50% Cridersville – 1.00% Ft. Loramie – 1.50% Lakeview -1.50% Minster – 1.50%  
 New Bremen – 1.50% New Knoxville – 1.50% North Star – 0.50% Osgood – 1.00% Russia – 1.50% St. Marys – 1.50%

**Credit given up to 1.50% of local wages: Botkins, Ft. Loramie, Minster, New Bremen, New Knoxville, Russia & St. Marys**

Box 18 x 1.50% = Credit Allowed

**Credit given up to 1.00% of local wages: Lakeview & Osgood**

Box 18 x 1.00% = Credit Allowed

**Credit given up to 0.50% of local wages: Covington & North Star**

Box 18 x 0.50% = Credit Allowed

**Credit given up to 0.25% of local wages: Cridersville**

Box 18 x 0.25% = Credit Allowed

## Declaration of Estimated Tax for 2020

10. Total estimated tax for 2020 .....10. \$ \_\_\_\_\_  
 11. Less Credits ( Including prior year credit from line 9 Page 1).....11. \$ \_\_\_\_\_  
 12. Net Taxes Owed.....12. \$ \_\_\_\_\_  
 13. Amount paid with this declaration (22.5% of line 12) .....13. \$ \_\_\_\_\_

## Worksheet 1 – Other Income

Use this worksheet ONLY to report any income that is not reported on a W2. If you do not see your income listed here use the “misc” entry. If you are unsure if the income is taxable, call the tax department for clarification.

Schedule C line 31 or allocation from Worksheet 3 ..... \$ \_\_\_\_\_  
 Schedule E line 22 for loss or line 21 for gain ..... \$ \_\_\_\_\_  
 Schedule F ..... \$ \_\_\_\_\_  
 Schedule K1 ..... \$ \_\_\_\_\_  
 Form 4835 line 32 ..... \$ \_\_\_\_\_  
 Form 1099 M (Do not report refunds, dividends, interest or retirement distribution from 1099R).\$ \_\_\_\_\_  
 Misc ..... \$ \_\_\_\_\_  
 TOTAL Carry to line 2, page 1 ..... \$ \_\_\_\_\_

**ATTACH COPIES OF ALL FORMS AND SCHEDULES.**

## Worksheet 2 – Schedule C

Small business ventures reported on Schedule C to the IRS are taxable to the city. This worksheet will assist in making the determination of where your small business is taxable. This worksheet can be used if you did not claim business use of your home and if you do not have any other property expenses such as rent and utilities. If you do have property related expenses or if you have employees, go to our website and download Schedule Y.

Product or service provided: \_\_\_\_\_ Date began: \_\_\_\_\_

Is all of your work performed at your home site? \_\_\_\_\_ If yes, record your net income or loss on Worksheet 1 and proceed on. If your answer is no, continue with this worksheet.

City	Amount received Before expenses	Total gross receipts from Schedule C	%	Net Profit or Loss from Schedule C	Taxable
_____	_____	÷ _____	= _____	x _____	= _____
_____	_____	÷ _____	= _____	x _____	= _____
_____	_____	÷ _____	= _____	x _____	= _____

**RESIDENTS:** Record 100% of line 31 of Schedule C on Worksheet 1. Attach Worksheet 1, Schedule C, and copies of the other city returns for tax credit. List this tax credit on line 1, box 4.

**NONRESIDENTS:** Use the amount shown to be taxable to the city for which you are filing and list on Worksheet 1. Do not take credit for taxes paid to other cities.